

बैठक का कार्यवृत्त  
Minutes of Meeting

The Hon'ble Vice-Chancellor had a meeting with the Coordinators and Co-coordinators of NAAC, 2022, on 20.04.2022 at 4.00 p.m. in the Conference Room, Ground Floor, Admin. Block, CUH.

At the outset, the Hon'ble Vice-Chancellor welcomed all the members and sensitized them about the quantum of work to be done in a short time with facts and figures. Thereafter, the following points were discussed and resolved as under:

1. Prof. Pawan Kumar Maurya briefed about the progress made in preparation of extended profile and evaluative report of the University. He highlighted the need of entry of data in system, criteria-wise, so that we can draw clue from that information to prepare extended profile and evaluative report.
2. The Hon'ble Vice-Chancellor then asked the members to highlight any problem faced by them and the co-ordinator gave following points:
  - a. Most of the Criteria Coordinators were of the view that the Departments and individuals are not responding with the pace required for the purpose and time frame available to prepare SSR. **Action: All HoD/TIC/Faculty.**
  - b. Soft copy of the five years' result has not been received from the Examination Branch. **Action: COE.**
  - c. Mentor-Mentee/ relationship/Awards/students satisfaction survey has not been submitted by many departments. **Action: All HoDs.**
  - d. Likewise all Coordinators of NAAC Criteria briefed about the progress and pending work.

After the review of the progress and pending work, the following was resolved:

1. All Coordinators of the different criterion are to make a report of what exactly is not received from the Department(s) or the individual faculty to arrive at pin point requirement. **Action: Coordinators (NAAC).**



2. All the Co-coordinators of NAAC will meet Prof. Pawan Kumar Maurya as per mutually convenient schedule and finalize the data requirements and reconciliation.
3. Coordinators shall conduct a meeting of HoD(s) of the Department(s) and faculty and to bring on record what records are pending from the Departments/individual teachers/Branches **Action: Co-ordinator/HoD/Faculty.**
4. It was also decided that those departments who have not provided data for different NAAC criteria will provide it to the concerned Coordinator by 26<sup>th</sup> April, 2022 positively and Hon'ble Vice-Chancellor will review the same on 26<sup>th</sup> April, 2022.
5. Criteria wise desk required to be provided with computer/desktop and internet connection. **Action: AR (E&GA), AR (VCS) and ICT.**
6. Those faculty members who have not provided data for different NAAC criteria are advised to provide it to the concerned coordinators by 26th April, 2022. All HoDs and TICs are requested to forward the message to all faculty members and ensure that information is submitted. **Action: HoDs/TICs.**

The meeting ended with vote of thanks to the Chair.

This is issued with the approval of the competent authority for compliance by all concerned.



सहायक कुलसचिव/Assistant Registrar

कुलपति सचिवालय/Vice-Chancellor's Secretariat